

MINUTES

Meeting of the Board of Directors - SCHC

MINUTES

DATE: MAR 30, 2010 TIME: 6:30 PM

SUNSHINE CLINIC

FACILITATOR	Board President, Tom Phillips
BOARD MEMBERS IN ATTENDANCE	Tom Phillips, Pam Robinson , Ann Yadon, Susie Seibert, Deb Griffin Dave Sutton, Bonnie O'Connor, Richard Burgener, Kathy Ernst
GUESTS	
STAFF PRESENT	Sharon Montagnino, ED
RECORDER	Secretary: Deb Griffin
TIMEKEEPER	Bonnie O'Connor

WELCOME AND INTRODUCTIONS

TOM PHILLIPS

BOARD CORRESPONDENCE OR PERSONS TO BE HEARD

CORRESPONDENCE	<ul style="list-style-type: none"> • Letter from Jody Fitzgerald • Letter from George Wagner & Sandy Kogl • Thank you from Willow Elementary students 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

INFORMATION ITEMS

DISCUSSION	<ol style="list-style-type: none"> 1. Finance Committee report 2. Board Education 101+ Discussion around email etiquette and request: <ul style="list-style-type: none"> • Committee emails include board chair along with committee members • Respond to emails by 'reply to all' • Pay attention to recipient category 3. Committee reports <ol style="list-style-type: none"> a. Advocacy Committee- minutes submitted(c) <ul style="list-style-type: none"> • Discussed appropriate involvement in day to day clinic business. Address inquiries to ED first. b. Bylaws Committee <ul style="list-style-type: none"> • No meeting held this month c. Board Development Committee – minutes submitted (d) <ul style="list-style-type: none"> • Arrange for orientation for new board members and clinic tour. d. Building Name Committee (ad hoc) – minutes submitted (e) <ul style="list-style-type: none"> • Correspondence submitted for file
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NEW BUSINESS

1. Rasmuson letter of inquiry – Sharon Montagnino discussed requirements by Rasmuson for grant application; board contributions and expanded audit report. **MOTION for board members to make a monetary contribution to SCHC for Rasmuson letter of inquiry.** David Sutton motioned, seconded by Pam Robinson. Call for vote. Motion passed.
 2. United Way grant – Sharon Montagnino reported that we are applying for UW funds to support and extend the Outreach Advocate position. \$22k
 3. Fund raising for Willow Expansion Project – Sharon Montagnino reported that we have currently raised approx \$7k. Consider an event/raffle a snowmachine or 4-wheeler. Kathy Ernst will chair committee.
 4. Implementation of scholarship fund for graduate student entering the health care field. \$1,200.00 - \$1,500.00
- MOTION to move forward to implement healthcare scholarship fund.** Kathy Ernst motioned, seconded by Susie Seibert. Call for vote. Motion passed.

OLD BUSINESS

1. Strategic Planning update – Sharon Montagnino has contacted Ressa Webb as facilitator tentatively for May 7 & 8.
2. Willow Expansion Project update – Tom Phillips reported; well drilling, Penn Jersey has been contacted. Wood cutting is underway.

ACTION ITEMS

TOM PHILLIPS

DISCUSSION AND CONCLUSIONS

1. **Motion to approve March Staff Report.** Susie Seibert motioned, seconded by David Sutton. Call for vote. Motion carried.
2. **Motion to approve February Finance report.** David Sutton motioned, seconded by Bonnie O’Connor. Call for vote. Motion carried.
3. **Motion to approve February board minutes.** David Sutton motioned, seconded by Susie Seibert. Call for vote. Motion carried.
4. **Motion to excuse Richard Burgener from February board meeting.** Deb Griffin motioned, seconded by Pam Robinson. Call for vote. Motion carried.
5. **Motion to excuse Kathy Ernst from February board meeting.** Pam Robinson motioned, seconded by Deb Griffin. Call for vote. Motion carried.

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

ANNOUNCEMENTS & ADJOURNMENT

ALL

1. **Hospitality visits:**
 - a. February – Bonnie
 - b. March – Pam
 - c. April – Deb
 - d. May – Kathy
2. **Community Meetings**
 - a. Sharon Montagnino attended the Mat-Su Health Foundation meeting. Discussed the “Project Access” program that is currently in place in

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	<p>Anchorage, which provides medical health care to people who have no insurance or means to pay for critical health issues. This meeting discussed the need to implement this program in the Mat-Su borough for borough residents. SCHC has patients that could benefit from a program like this and we should become a member when Project Access is available in the Mat-Su borough.</p>
NEXT MEETING	<ul style="list-style-type: none">• Next regular board meeting will be held April 27th, 2010 at 6:30 p.m.• Snacks will be provided by _____.
EXECUTIVE SESSION	n/a
CONCLUSIONS	Meeting adjourned at <u>8:45</u> p.m.