

# SUNSHINE COMMUNITY HEALTH CENTER

## *Mission Statement*

Sunshine Community Health Center is committed to accessible, proactive, quality health care, promoting community wellness through outreach and education.

## BOARD OF DIRECTORS MEETING

Tuesday, November 24<sup>th</sup>, 2015 6:30 p.m. Talkeetna Clinic

### ADMINISTRATIVE PROCESS

**Call to Order:** 6:38 p.m.

**Appointed Timekeeper:** Harold Conrad

**Attending:** Attending: Richard Burgener, Harold Conrad, Billy FitzGerald, Carla Kelly, Sue Morgan, Waneta Redmond via phone, Amanda Simpson, David Sutton

**Absent:**

**SHCH Staff attending:** Melody West, Executive Director; Stephanie Stanley-Harrell, HR Manager; Bill Frantz, Dental Director; Kim Schlosser, Sunshine Transit Manager; Scott Gross, Assistant Transit Manager; Jenise McGraw, Exec. Admin to the ED

**Correspondence:**

**Persons to be heard:** Billy FitzGerald, administrative business; Harold Conrad, flu shots for seniors

### INFORMATION ITEMS ONLY (5 minutes per report)

#### Committee Meeting Reports

**Finance Committee:** Richard Burgener, Chair

**Advocacy Committee:** Chair

- Board Advocacy Charter is being reviewed; bylaws that relate to the advocacy committee need to be in the charter
- A card is being developed to promote SHCH services

**Board Development Committee:** Waneta Redmond, Chair

No November meeting

**Bylaws/Policy Committee:** Richard Burgener, Chair

No November meeting

**PIQARM Committee:** Richard Burgener, Chair

See report and dashboard charts

**Transit Committee:** Amanda Simpson, Chair

Transit Committee meets quarterly; next meeting is Thursday, January 18<sup>th</sup> at 10:30 at the Talkeetna Clinic

**Board Strategic Plan Committee:** Richard Burgener, Chair

**NEW BUSINESS (10 minutes)**

Sue Morgan gave a review of the Northwest Regional Primary Care Association Conference in Seattle. Billy FitzGerald and Richard Burgener also attended. The meeting was beneficial to the members in giving information concerning the responsibility of the member, how to have a better board and how to make a board members job easier thru NWPCA.

**OLD BUSINESS (5 minutes)**

The old Willow Clinic was donated to the Willow Rebuild Project from Wasilla in November, assisting the Sockeye Fire families needing homes.

**ACTION ITEMS (5 minutes per item)**

**1. Motion to approve October 2015 minutes**

Discussion:

Motions made by: Harold Conrad, first; Richard Burgener, second

Call for vote:      Approved: Yes      Failed:      Abstentia:

**2. Motion to approve October 2015 Financial Report**

Discussion:

Motions made by: Harold Conrad, first; Richard Burgener, second

Call for vote:      Approved: Yes      Failed:      Abstentia:

**3. Motion to approve November 2015 Executive Directors Report**

Discussion: Discussion on bringing an orthopedic surgeon up to help the underserved; SCHC would provide the space. Health Quest Therapy will possibly be able to provide our Willow clinic with a therapist in the near future.

Motions made by: Amanda Simpson, first; Richard, Burgener, second

Call for vote:      Approved: Yes      Failed:      Abstentia:

#### **4. Motion to approve October 2015 PIQARM Report**

Discussion:

Motions made by: Amanda Simpson, first; David Sutton, second

Call for vote:        Approved: Yes        Failed:        Abstentia:

#### **FOR THE GOOD OF THE ORDER**

- Richard Burgener request new committee assignments
- Discussion on Kathy Ernst returning to the board
- Sue Morgan will contact the potential applicants in Willow
- Billy FitzGerald reminds committee members that 51% of board members have to be a patient at least once a year in SCHC clinics.
- Sue Morgan discussed with Vince Perino, PA at the Willow, of ideas he had for the clinic.

#### **ANNOUNCEMENTS**

##### **Upcoming Committee Meetings**

**Next BoD Meeting:** Tuesday, December 29<sup>th</sup>, 6:30 p.m., Willow

**Finance Committee:** Tuesday, December 29<sup>th</sup>, 6:00 p.m., Willow

**PIQARM Committee:** Tuesday, December 29<sup>th</sup>, 5:30 p.m., Willow

**Advocacy Committee:** Tuesday, December 29<sup>th</sup>, 5:00 p.m., Willow

**Board Development Committee:** Monday, December 14<sup>th</sup>, 3:00 p.m., Willow

**Bylaws/Policy Committee:** Monday, December 14<sup>th</sup>, 4:30 p.m., Talkeetna

**Board Strategic Plan Committee:** Monday, December 14<sup>th</sup>, 5:30 p.m., Talkeetna

**Transit Committee:** Thursday, February 18<sup>th</sup>, 2016, 10:30 a.m., Talkeetna

**Food provided by:** Willow Board Members

##### **Executive Session**

Session in Order:

Session Adjourned:

**BoD Meeting Adjourned:** 8:22 p.m.